

You are welcome to use your own categories. Reports should reflect the entire project not just an accounting of grant funds

ABC Organization

Project Budget

Fiscal Year

	Budgeted	Actual
Income	(Total Anticipated)	
Fundraising events	5,000	
Gifts/bequests	7,500	
Miscellaneous contributions	7,500	
Foundation/corporate grant support	93,500	
United Way	5,000	
Grants/contracts: government agencies	0	
Program service fees	5,000	
Membership dues	0	
Investment income/transactions	0	
Miscellaneous revenue	0	
Subtotal Direct Support/Revenue	123,500	
Total Income	<u>123,500</u>	
Expenses		
Salaries/benefits of provider staff	95,606	
Professional fees (contract, consultant)	3,400	
Supplies	4,200	
Printing and postage	3,600	
Occupancy	7,083	
Telephone, Telecommunications	960	
Travel and meetings	2,360	
Training	2,850	
Evaluation	0	
Equipment purchases	800	
Miscellaneous expenses	2,641	
Subtotal Direct Expenses	123,500	
Total Expense	<u>123,500</u>	
Surplus (Deficit)	<u>0</u>	
Notes:		
Grants - Sam L. Cohen Foundation - \$40,000 ABC Foundation - \$20,000 pending XYZ Foundation - \$15,000 pending 123 Foundation – \$35,000 secured BuyMore Foundation - \$49,000 secured		

For foundation grants received, include the name of the foundation and the amount of each grant